



## **Blossburg Memorial Library**

### **Patron Code of Conduct**

The Blossburg Memorial Library is committed to making the library enjoyable to all who visit and use our resources. Library users are responsible for informing themselves of library policies and procedures, and must not infringe or interfere with other library patrons, staff and volunteers. This Code of Conduct has been adopted to help ensure the safety, comfort, and access to library materials and facilities for all.

The following guidelines are for guidance only and are not intended to be an exclusive list of inappropriate or prohibited behaviors.

Please observe the following:

- Keep all valuables and personal property with you at all times. The library is not responsible for lost or stolen items.
- Avoid disruptive cell phone use by keeping phones off/silent and by taking calls outside.
- An adult or guardian must accompany children under the age of 8 at all times while in the library. Minors under that age left unattended could be considered abandoned and proper authorities may be contacted. Children 8+ in the library must follow all rules and regulations outlined in this Code of Conduct.
- Food and drink are not permitted at computers or while using other library equipment. They may be consumed while seated at a table. Drinks should be covered at all times. Users will be responsible for damages caused by food or beverages.
- Announcements, fliers, advertisements, PR materials, etc., need to have staff approval prior to posting.
- Comply with library circulation policies.
- Comply with library computer policies.

Please refrain from the following objectionable behaviors:

- Disorderly or disruptive conduct including excessively loud noises.
- Obscene, profane, or abusive language or acts.
- Being under the influence of and/or possession of alcohol or illegal substances.
- Theft of, defacing or otherwise damaging library property.
- Smoking, chewing, or other tobacco use on library property.
- Lying down or sleeping on any floor, table, or seat in the library.
- Harassing or threatening others, both verbally and physically.
- Conducting inappropriate public displays of affection.
- Solicitation of any type.
- Overt and/or repeated commercial activities.
- Bringing animals to the facility with the exception of service animals.
- Running, pushing, shoving, or throwing objects.
- Entering the library barefooted, without a shirt, with offensive body odor or personal hygiene so as to be disruptive to the library environment.
- Possession of deadly weapons of any sort, except by law enforcement officers.
- Illegal activities, including use of the library's electronic resources for illegal or criminal purposes.

Depending on the severity of the violation of this policy, the library may institute discipline ranging from a verbal warning, a denial of specific privileges, or a request to leave and denial of the right to use the library for a specified time. The person may be asked to meet with the Library Director or the Library Board of Trustees before their privileges are returned. Any person whose privileges have been denied may have their decision reviewed by the Board of Trustees. The patron must put his/her request in writing for a Board review. Each violation will be treated on an individual basis.

*Updated and approved by the Blossburg Memorial Library Board of Trustees on 10/22/2019*